



**NYC Lab School Student Government  
Department of Club Affairs**

**At Lab, clubs and student programs are chartered through the Student Government. They are required to:**

- 1. Complete and Submit the Clubs Registration and Chartering Form (found below or in the COSA Room ).**
2. Create a club email as stated on the registration form.
3. Outline clear and specific goal(s) that the club or student program wishes to accomplish.
4. Create a step by step plan of action to accomplish those goal(s) (to be listed and outlined on chartering form).
5. Report to periodical Schoolwide Club and Student Program Meetings lead by the Student Government.
6. Welcome everyone who is interested in participating.
7. Have an active and engaged adult advisor who is familiar with DOE Regulations on Student Activities.

**Failure to adhere to any of these guidelines or to properly complete any additional requirements set forth by the Office of the President or Department of Clubs and Student Programs will result in the suspension of the Club's activities as well as ability to meet.**

If you have any questions please contact us at [labstudentgovernment@gmail.com](mailto:labstudentgovernment@gmail.com)